

Iowa E911 Council

March 15, 2006

Iowa State Patrol Post 1, Des Moines, Iowa

Call to Order

Meeting called to order at 10:30 pm by council Chair Kirk Hundertmark. A quorum was determined from the roll call as indicated below.

Roll Call

<u>Association</u>	<u>Representative</u>	<u>Attendance</u>
Iowa Association of Public Safety Comm. Officers (APCO)	Doug Slagle	P
Alternate	Sally Hall	P
Iowa Chapter of the National Emergency Number Assoc. (NENA)	Kirk Hundertmark	P
Chairman		
Iowa State Sheriff's & Deputies Association (ISSDA)	Dean Kruger	P
Alternate	Paul Welch	P
Iowa Chiefs of Police & Peace Officers Association (ICPPO)	Jack O'Donnell	A
Iowa Association of Professional Firefighters (IAPFF)	Mike Bryant	E
Vice-Chairman		
Iowa Firemen's Association (IFA)	Sandi Hutchcroft	P
Alternate	Tom Berger	
Iowa Emergency Managers Association (IEMA)	Bob Seivert	P
Alternate	Deanna Bachman	
Iowa Department of Public Safety (IDPS)	Todd Misel	P
Alternate	Mo Warford	
Iowa Emergency Medical Services Association (IEMSA)	Dennis Bachman	A
Iowa Telephone Association <15,000	Bill Hotchkiss	P
Alternate	Pat Snyder	
Iowa Telephone Association >15,000	Jamie Carlund	P
Alternate	Bob Hudson	P
Cellular Providers	Jason Fenton	E
Alternate	Kirk Page	
PCS Providers	David Kaus	A
Auditor of the State, Ex-Officio member	Warren Jenkins	A

P = Present E = Excused A = Absent

Staff:

John Benson Iowa E-911 Program Manager
Barb Vos Iowa E-911 Program Planner

Guests:

Jill Randolph	Cedar Co. 911	Dan Taylor	Jefferson PD
Mary Miller	Iowa Co.	Diana Borash	WestCom
Danielle Moore	Ramsey E-911	Connie Hambly	Story Co. 911
Doug Hawn	Greene Co. E-911	Bret Voorhees	HLSEM
Tom Heater	Greene Co. Sheriff	Rob Koppert	Cass Co. 911
Larry Smith	Frontier Communications	David Murray	Keokuk PD
Sandy Morris	Des Moines PD		

Approval of Minutes

Motion by Bob Seivert, seconded by Dean Kruger to approve January 18, 2006 minutes. All ayes. Motion passed.

Approve Agenda

Motion by Bill Hotchkiss, seconded by Jamie Carlund to approve March 15, 2006 agenda. All ayes. Motion passed.

Introductions/Welcome:

Board member and attendees introduction.

State of Iowa Administrator Reports:

Update Budget Increases to E911 Program – John Benson

- There will be no budget increase.

Interoperability – John Benson

- The Interoperability legislation did not make it through the first funnel. Today the HLSEM bill will move out of the appropriation committee in the House. Second funnel is next Friday.
- Working on a grant request for interoperability across the entire state for \$70,000,000.

Phase II Implementation Deployment and Mapping– John Benson

- VOIP – Have been receiving more requests to access to router. John also received a call from Intrado concerning Midwest Wireless.
- July 1, 2006 is the target date to get mapping done from the PSAP perspective. Current map reflects the level of capability that is available in the county. There is one county left to get mapping. Otherwise all counties have mapping in place and fully deployed, is being deployed or request have been issued.

911 Financial Reports – John Benson

- The debt was paid off in January. There will be a slight increase in the quarterly wireless payments to the PSAPs. Second quarter PSAP payments will reflect 24% of funds available estimated, at \$730,000 – 740,000 going to the PSAPs. The carryover amount of \$1,104,714.14 – ½ is obligated to get Phase 2 mapping in place for the rest of the state. \$20,000 is the maximum per PSAP. Looking at using the remaining carryover to migrate the state network to digital.
- Reminder that May 15, 2006 is the deadline for receipt of “Request for Wireless Surcharge Funds” form.
- Approximately 450 letters were sent to VOIP vendors giving them notice to remit wireless surcharges one month ago. Yesterday received letter from Qwest. This is the first letter received. Unknown whether anyone is receiving any funds from VOIP providers. Approximately 80 VOIP calls went through the wireless router last month. Questions were raised again that the legislative language needs to be changed to include any device that can access 911 must remit surcharge. VOIP really doesn’t fit into the wireless surcharge but vaguely fits in the wireline surcharge. We may also need to look at changing the way 911 works.

Reports:

Technical Advisory – Bob Hudson

- Vonage has sent notice to the FCC that in the first nine months of 2005 they have had \$170 million in revenues and \$189 million in expenses. They are focusing on growth. In their prospectus they admit that 911 is a hurdle.
- AT&T has bought Bell South. AT&T will issue additional broadband service. In comparison AT&T will bring fiber service close to the house versus Verizon will bring fiber service to the house.
- Phone directory companies are receiving requests to list wireless and VOIP numbers. They will but for a charge.
- Bob explained how you can use your cell phone to unlock your car. If you have locked your keys in your car, you can contact someone that has another set of keys for the car by cell phone. Tell them to press the unlock on the key fob while you are holding the cell phone a short distance from the car door and the door will unlock.

Public Information Campaign – Jamie Carlund

- Jamie presented information for the committee - Bob Seivert, Jamie Carlund, and John Benson. After researching several websites – States of Texas, Washington, Maine – each state has their own take on 911. Examples of each of the websites were handed out. The State of Washington has a state group that meets 2 to 8 times a year to discuss 911 education. Jamie started to put together a brochure. Questions raised were how will we pay for a brochure and how will we distribute it. Bob Seivert recommended that we move forward with the brochure so it could be available at fair time. Pay for the printing of the brochure with wireless surcharge funds. Will present a draft of the brochure at the next meeting. Also discussed developing a website. Maybe it could be incorporated in the HLSEM website.

Database Standards – John Benson

- A handout was provided by John inserting possible new language in the State Administrative Rules. 10.14(2) m. Each PSAP shall maintain a master street address guide that shall be compliant with United States Postal Service Addressing Standards Publication 28. 10-14(3) d. The service provider shall use the National Emergency Number Associations Standards 02-010 and 02-011 when providing customer information to the designated 911-service provider. Additionally these records shall be compliant with the United States Postal Service Addressing Standards Publication 28. Records not in compliance with these standards shall be brought into compliance no later than July 1, 2007. There are still concerns about the cost that would be involved by the phone companies and local service boards. This could be considered an unfunded mandate. Asking for an Attorney General's opinion whether could just adopt at the local level instead of statewide. But there the problem still lies. Some service boards will not adopt these standards if it is on a voluntary basis. John will send a letter out within the next two weeks to all service boards asking for input. Will include a link to the NENA Standards and Postal Standards. Will try to have the information ready for the May meeting/planning session.

By-Laws Changes/Secretary for the 911 Council – Sandi Hutchcroft

- Two changes were presented. Article 5 Section C. Added. A scribe may be appointed from the membership of the Council (representatives or alternates) to assist the secretary in taking minutes of the meetings. This person will be reimbursed for their travel expenses to attend the Council's meetings. Article 6 MEETINGS AND ATTENDANCE Added. Regional meetings may be held at such places within the State of Iowa as designated by the Officers of the Council.

Motion by Bob Seivert, seconded by Jamie Carlund to approve the two changes to the bylaws. All ayes. Motion passed.

Motion by Sandi Hutchcroft, seconded by Doug Slagle to appoint Sally Hall as the board secretary. All ayes. Motion passed.

NENA ODC 2006 – Sandi Hutchcroft

- Sandi reported she was on two committees – Standard Operating Committee and Operational Protocol. There is a draft on the NENA website on VOIP Call Procedures. Sandi needs comments on this by Friday.

911 Audio Tapes – Bob Seivert

- Minnesota has changed their law at the demand of the public. Tapes are protected under the privacy act. Also discussed what other agencies charge for this service.

911 HERO Award – Kirk Hundertmark

- Dave Murray has a 5 year old boy – Cameron to nominate for this award. Motion by Bob Seivert, seconded by Sandi Hutchcroft for the 911 Council to sponsor this award along with NENA. Will purchase a plaque and contact some vendors for additional gifts. Will ask Dave Miller to present the plaque. All ayes. Passed.

Items For Discussion

- Items to be discussed at the May planning session in Cass County – VOIP, Public Information, moving to an IP base service, NENA Standards, etc. If there are any other items please contact Kirk so they can be included.
- Lodging has been arranged at the Super 8, 1902 E 7th St, Atlantic, Iowa for the May Council meeting & Planning Session on the 18th & 19th. Meeting will be at W 10th St. in Atlantic.

Unfinished Business

- None.

New Business

- Welcome Doug Slagle as the APCO representative. Kirk indicated he had received a letter on January 21st from the APCO President, Nancy Brady, of his appointment to the board.
- Joel Biggs, Clayton County, is asking for a clarification of the responsibilities of 911 Service Board and 911 Coordinator. What authority do they have over the communications and PSAP? They do have a communications board. John has asked the Attorney General's office for a clarification.

Travel Requests:

- None.

Business from the Floor:

- April 9th – 16th is National Telecommunicator Week. Diana Borash has arranged a special group rate for a Hockey game on Tuesday, April 11th. Contact Diana if you are interested.

Announcements

- Iowa NENA/APCO Conference is March 28th & 29th

Set Next Regular Meeting Date

- May 18, 2006 at 7:00 pm – Cass County, Atlantic, Iowa.
- May 18, 2006 Planning Session Cass County

Adjourn

Motion by Bob Seivert, seconded by Bill Hotchkiss to adjourn. All ayes. Passed. 11:47 am.

Respectfully submitted

Sally Hall