

Note: These minutes are a draft and are not to be considered official until approved at the next meeting.

	<p>Iowa E911 Communications Council Meeting Thursday, June 14, 2018 West Des Moines City Council Chambers West Des Moines, Iowa</p>
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Chair Rob Rotter called the meeting to order at 9:00 a.m. A quorum was determined from the roll call as indicated below.

<u>Roll Call</u>	Representative	Attendance
Iowa Association of Public Safety Communications Officers (APCO) Secretary	Sally Hall	Present
alternate	Cara Sorrells	
Iowa Chapter of the National Emergency Number Association (NENA)	Tracey Bearden	Present
alternate	Charlie McClintock	
Iowa Geographic Information Council	Lawrence Hartpence	Present
Alternate	vacant	
Iowa State Sheriffs & Deputies Association (ISSDA) Chairperson	Robert Rotter	Present
alternate	Dean Kruger	
Iowa Peace Officers Association (IPO)	George Griffith	Present
alternate	Sandy Morris	
Iowa Professional Firefighters (IAPFF)	Mike S. Bryant	Present
alternate	Doug Neys	
Iowa Firefighters Association (IFA)	Mark Murphy	Present
alternate	Tom Berger	
Iowa Emergency Managers Association (IEMA)	Jeff Andersen	Excused
alternate	Mindy Benson	Present
Iowa Department of Public Safety (IDPS)	Gerard Meyers	Present
alternate	vacant	
Iowa Emergency Medical Services Association (IEMSA) Vice-Chairperson	Rob Dehnert	Present
alternate	Paul Andorf	
Iowa Telephone Association <15,000	Jack DeAngelo	Excused
alternate	Pat Snyder	
Iowa Telephone Association >15,000	James Chambers	Excused
alternate	Wayne Johnson	Present
Cellular Providers	Steve Zimmer	Absent
alternate	Bill Tortoriello	Excused
PCS Providers	Joe Sargent	Absent
alternate	vacant	
Auditor of the State, Ex-Officio member	Bernardo Granwehr	Absent
Staff:		
Blake DeRouchey, E911 Program Manager		Present

Guests:	
Jim Carlsen, CenturyLink	Andy Nielsen, West Safety Services
Donne Pair, West Safety Services	Gary Johansen, CenturyLink
John Drury, CenturyLink	Mike Myers, CenturyLink
Jessica Frye, GeoComm	Jon Paoli, HSEMD
Dave Duncan, Iowa Communications Alliance	John Benson, HSEMD
Diana Richardson, Racom	Tammy Rodriguez, ICN
Mike Lauer, ICN	Chris Maiers, ISICSB
Doug McCasland, Warren County 911	Curtis Pion, Polk County Sheriff's Office
Brent Long, Polk County Sheriff's Office	Brian Magdwell, WestCom
Terry McClannahan, Dallas County Sheriff's Office	Lori Riley, Perry PD

Introductions

Chair Rob Rotter welcomed everyone. Board members introduced themselves.

Approve the Agenda

Motion by Rob Dehnert, seconded by Mark Murphy to approve the June 14, 2018 agenda. All ayes. Motion passed.

Approve the Minutes

Motion by George Griffith, seconded by Wayne Johnson to approve the minutes of the May 10, 2018 meeting. All ayes. Motion passed.

State of Iowa Administrator Reports (Blake DeRouchey)

Program Update

Mr. DeRouchey – The ICN and Hancock County proof of concept contracts has been signed. The full Zetron contract will be signed later this week. The proof of concept contract helped us to get ahead of the game with Hancock County. We expect that to be ready mid-August and they will be running on the host/remote system that we have setup for the state.

-The notice of interest/intake form is available now online.

-The webinar hosted on June 12th was well attended. The webinar reviewed the process and procedures on what it takes to get up and running on the shared system.

-We have received another notice of interest from another county to participate as a remote off the state host.

-Training and Public Education application is now on online for the upcoming fiscal year. We have already started receiving some applications. It is about the same process in the past but instead of emailing the application and documentation we will be using the online form.

-Director Schouten retired. Joyce Flinn who has been my supervisor my whole entire time with Homeland Security has been appointed acting director. As far as 911 goes I'm not expecting any changes. Nothing to note that I foresee coming down soon to have any change in direction in any sort of significant manner.

-NASNA is this next week and I will be attending that conference so I may be a little slow replying to emails.

- 2018 GIS grants – There are two grants to approve today and a reminder that any outstanding grants are to be completed June 30, 2018 and the paperwork is due to HSEMD by July 15 to be reimbursed.

-2019 GIS grants - This process has changed. In the past a Service Board would apply based on a project they wanted to do to increase their data accuracy. There wasn't a measurable that went along with that grant. As long as you did the project you got your reimbursement check. There wasn't any way to drive change to drive better data. That is what we are trying to do this year. There will be two six month periods. First half of the year and the second half of the year where there will be benchmarks that we will be looking for. If a county uploads their data and they meet those benchmarks you get your \$6,000 check X2. One for each period. They will no longer be an application form.

-GIS Grant Benchmarks

NG911 GIS Data Layer Development/Update

Snap-To points Developments

ALI & MSAG Standardization

NG911 GIS Data Boundary Synchronization & Alignment

We had a meeting yesterday with GeoComm and the percentages were a little high. We want to provide you the money to reach those benchmarks. The GIS layers are really good. They're in the 95 to 98 percentile. There aren't really any concerns there. The concerns come with the ALI and MSAG benchmarks. There are several counties that have submitted ALI/MSAG and their percentages are 0, 10, 20 etc. range. Far from the 95 to 98% range. That is where our concern is setting that benchmark that high. We get a monthly report showing the match rates after GeoComm analyzes the data. We could see that the benchmark was not going to be able to be met.

Jessica Frye – GeoComm does QA/QC reports every month for the counties and we also do quarterly ALI and MSAG synchronization rates. The goal is 98%. That is what is written into the standards. We wanted to bring your attention to a couple of things. Currently we have 23 counties without MSAG submissions and 10 without ALI submissions. So when we look at those synchronization rates we have to remember we have those counties that have not submitted the data yet. The GIS data is representing

the official street names of the roads and the ALI and MSAG because they are handled by someone differently than the GIS have non-official street names. Examples of AV instead of AVE. If GIS has the AVE as the POST TYPE the ALI and MSAG have to have the same. There is going to have to be a lot of effort in the counties to clean up their ALI and MSAG. You clean up your MSAG that replicates to your ALI and that makes those corrections. Over the next couple of months we are going to look at each county individually and set up a call with those counties and walk through with them what specifically they need to look at and what they need to target and what they need to correct. The GIS data is ready to go for over 65 counties but the ALI and the MSAG need some work so that we can transition to NextGen call routing.

Mr. DeRouchey – Our intent is to do the GIS grant using the benchmark but the ALI and MSAG we will be dropping that to something much lower than the 95 to 98% range.

There remains \$3,846.20 in the Council Travel/Public Education and Training Fund. My suggestion is to print some Text to 911 flyers and bookmarks to get this information into schools. If anyone has travel reimbursements please get those in.

Social Media Text to 911 Public Education Campaign report was presented. There are ads on Facebook, Instagram, Google and how many impressions and the reach of those ads. This is about halfway through this campaign. We have been interactive with those. I think it has been very successful so far.

Wireless Carryover funds PSAP GIS Grant Application Approvals

Motion by Mark Murphy, seconded by Gerard Meyers to recommend for approval the GIS grants for Davis County \$15,000 and Osceola County \$14,097. All ayes. Motion passed.

Training Fund Requests

None

Reports of Officers, Boards and Standing Committees

Technical Advisory – open comments of interest from our technical/telecommunication partners

None

Interoperability Governance Board – Iowa Statewide Interoperable Communications System Board (ISICSB) – Chris Maiers

Mr. Maiers thanked the members of the council that are willing to assist with coverage testing. There is a delay in the commencement of the testing because of frequency issues with Missouri. Estimate the delay will be two to three weeks. We continue to pass new standards each month. Next Standards meeting will be June 9th in Dallas County. I will be in Atlanta next week for the TIA/TRA & P25 Steering Committee meetings. I am taking ideas from the various Encryption meetings that we had there. FirstNet – Volunteer fire will now be allowed on FirstNet. This is big news because there is a sizable volunteer contingency out there that may or may not have a department issued device. They can now get on there and get that priority preempted coverage as needed.

U.S. Dept. of Homeland Security-Office of Emergency Communications – Jim Lundsted

Mr. Lundsted – No report.

Chapter 34A/Administrative Rules Committee

Ms. Bearden reported the committee met yesterday and we will continue to meet. We do want to extend that invitation for more individuals to come in. We have the small county and big county spectrum. We want to make sure that any change is equitable for all. We discussed several things yesterday. We are looking at how those can be put in the Iowa Code and still be implementable by the state and by those who are going to enforce the Code. What we want to look at what we want for Iowa. What we want for the 911 program down the road. Not just today but a long term road map. We want the Iowa Code to reflect that and it should reflect equitable solutions, the way we operate in the state of Iowa. Iowa is very different than other states. You can either participate in the meetings. You can email me if you don't want to participate on a regular basis. We want input from all. Just because we have always done something one way doesn't mean it is the best way to continue to do business. My email is on the Iowa NENA or Polk County Emergency Management website.

Legislative Issues

None

Items for Discussion

None

Unfinished Business

None

New Business

None

Travel Requests

None

Business from the Floor / 911 Issues at the PSAPs

None

Announcements

The next meeting will be on Thursday, July 12, 2018 at 9:00 a.m. in the West Des Moines City Hall.

There being no further business a motion was made by George Griffith, seconded by Tracey Bearden to adjourn the meeting at 9:23 a.m. All ayes. Motion passed.

Respectfully submitted,

Sally Hall, Secretary