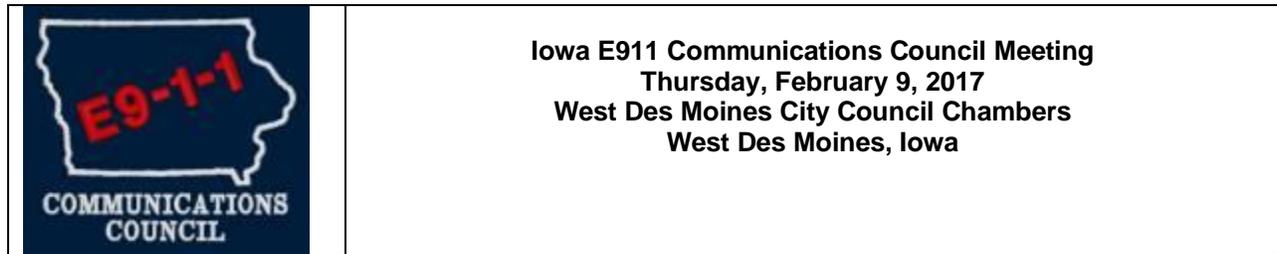


*Note: These minutes are a draft and are not to be considered official until approved at the next meeting.*



**Iowa E911 Communications Council Meeting**  
**Thursday, February 9, 2017**  
**West Des Moines City Council Chambers**  
**West Des Moines, Iowa**

**Call to Order**

Vice Chair Seivert called the meeting to order at 9:00 a.m. A quorum was determined from the roll call as indicated below.

**Roll Call**

	Representative	Attendance
Iowa Association of Public Safety Communications Officers (APCO) <b>Secretary</b>	Sally Hall	Present
alternate	Cara Sorrells	
Iowa Chapter of the National Emergency Number Association (NENA)	Rob Koppert	Present
alternate	Kirk Hundertmark	Present
Iowa State Sheriffs & Deputies Association (ISSDA)	Robert Rotter	Present
alternate	Dean Kruger	
Iowa Peace Officers Association (IPO)	George Griffith	Present
alternate	Sandy Morris	
Iowa Professional Firefighters (IAPFF)	Mike S. Bryant	Present
alternate	Doug Neys	
Iowa Firefighters Association (IFA)	Mark Murphy	Present
alternate	Tom Berger	
Iowa Emergency Managers Association (IEMA)		
<b>Vice-Chairperson</b>	Bob Seivert	Present
alternate	Jo Duckworth	
Iowa Department of Public Safety (IDPS)		
<b>Chairperson</b>	Steven P. Ray	Present
alternate	Adam Buck	
Iowa Emergency Medical Services Association (IEMSA)	Rob Dehnert	Present
alternate	Paul Andorf	
Iowa Telephone Association <15,000	Jack DeAngelo	Present
alternate	Pat Snyder	
Iowa Telephone Association >15,000	James Chambers	Present
alternate	Wayne Johnson	Present
Cellular Providers	Steve Zimmer	Absent
alternate	Bill Tortoriello	Excused
PCS Providers	David Kaus	Present
alternate	Joe Sargent	
Auditor of the State, Ex-Officio member	Bernardo Granwehr	Absent

**Staff:**

Blake DeRouchey, E-911 Program Manager	Present
Samantha Brear, E911 Program Planner	Present

**Guests:**

Laurie Hickok, Comtech	Brian Magdwell, Westcom
Caitlin Jarzen, Iowa Comm. Alliance	Jason Study, Pottawattamie County E911
Christine Rethmeier, Pott. Co SO Communications	Diane Sefrit, SCI
Andy Buffington, Hancock Co 911	Jim Lundsted, DHS OEC
Marcia Slycord, Pella PD	Jeff Andersen, Marion County EMA/E911
Tracey Bearden, Polk County EMA	Terry McClannahan, Dallas County SO
Doug McCasland, Warren County E911	Crystal McIntyre, Warren County Supervisor
Craig Allen, SWIC	Eric Dau, Linton County 911
Helen Troynovich, ISICSB-DSWIC	Bob Kordick, Comtech

Diana Richardson, RACOM  
 Mike Lauer, ICN  
 Shari Schmitz, Motorola

Curtis Pion, Polk County Sheriff's Office  
 Landon Loftsgard, Motorola  
 Jon Paoli, HSEMD

**Guest present by teleconference:**

Brenda Vande Voorde, Fayette County 911  
 Stacey Gross, GeoComm

Shane Birch, TriTech Software Systems

**Introductions**

Chair Ray welcomed everyone. Board members and those in attendance introduced themselves.

**Approve the Minutes**

Motion by Dave Kaus, seconded by Rob Rotter to approve the minutes of the January 12, 2017 meeting. All ayes. Motion passed.

**Approve the Agenda**

Motion by Dave Kaus, seconded by Rob Koppert to approve the agenda. All ayes. Motion passed.

**State of Iowa Administrator Reports (Blake DeRouchey)**

**911 Program Financial Reports**

Mr. DeRouchey gave an overview of the 911 website which is located under Programs on the HSEMD website. Showing where the quarterly reports, PSAP payments, call transfer reports and the other legislative reports that are required to be done. The quarterly report was accessed from the website. The network costs are up but these costs encompass the GIS project, aerial photography payments, Text to 911. Note: There was an error on the website. The webmaster had not updated the quarterly report. Below in the most current quarterly report.

<b>Quarter 2, Fiscal Year 2017 Wireless Expenditure Report</b>			
<b>Quarterly Revenues Summary</b>		<b>Quarterly Expenditures Summary</b>	
Wireless Surcharge	\$ 6,752,901.25	Wireless Service Providers 10% of the fund \$913,854.86	\$ (127,918.50)
Interest	\$ 27,598.34	Network Costs (TCS, ICN, GeoComm, Aerial Photo, Text to 911)	\$ (882,353.04)
Prepaid Card Revenue	\$ 565,037.76	PSAP Funding 60% of Total Surcharge	\$ (4,390,763.41)
<b>Total Revenue</b>	<b>\$ 7,345,537.35</b>	<b>Total Expenditures</b>	<b>\$ (5,401,034.95)</b>
<b>Total Surcharge (excluding interest)</b>	<b>\$ 7,317,939.01</b>		
<b>HSEMD Funding</b>	<b>\$ (62,500.00)</b>		
<b>Amount transferred to Operating Surplus</b>			<b>\$ 1,882,002.40</b>

<b>Operating Surplus Summary</b>		
Previous Quarter Total Funds in Operating Surplus		\$ 13,858,032.30
SFY 17 Operating Surplus Revenue from previous quarter	\$ 1,791,663.22	
SFY 17 YTD Operating Surplus Revenue	\$ 3,673,665.62	
<b>Quarterly Operating Surplus Expenditures</b>		
<b>SFY 17 YTD Total Grants Approved</b>		<b>\$ (4,237,160.67)</b>
SFY 17 YTD Grants Paid	\$	
SFY 17 YTD Total Grants Obligated (not yet paid)	\$ (4,237,160.67)	
<b>Total Funds In Operating Surplus (Current Quarter)</b>		<b>\$ 15,740,034.70</b>
<b>Total Unobligated Funds in Operating Surplus</b>		<b>\$ 8,002,874.03</b>

<b>Future/Ongoing NG911 Projects</b>			
<b>(Multi-year projects)</b>	<b>Projected</b>	<b>Obligated / Encumbered</b>	<b>Expended</b>
Catastrophic Network Failure	\$ 3,500,000.00	\$	\$
Network Capacity Increase	\$ 3,675,000.00	\$ 2,143,492.00	\$ 776,808.55
NG911 GIS Project	\$ 8,275,000.00	\$ 6,917,566.00	\$ 1,357,434.00
NG911 Statewide Imagery Service	\$ 1,500,000.00	\$ 979,579.28	\$ 520,420.72
Text to 911	\$ 1,587,012.87	\$ 1,539,987.28	\$ 47,025.59
Travel/Public Education	\$ 100,000.00	\$ 14,000.00	\$ 5,243.58

LMR Radio	\$ 8,300,000.00	\$	\$ 8,300,000.00
<b>Totals</b>	<b>\$ 25,350,000.00</b>	<b>\$ 11,594,624.56</b>	<b>\$ 11,006,932.44</b>

There were Text to 911 payments that came out of this. We are paying for the statewide Text to 911 connectivity. That total contract with various vendors is up to \$1,500,000. We paid for two in that quarter. Program Update/NexGen 911 Update

The link to the webinar reviewing the HSEMD Departmental Bill that was presented earlier this week is on the website. A few highlights of the presentation are as follows:

- Recommendations from the PSAP consolidation Study
  - +Merge Wire and Wireless Networks
  - +Network should handle text, video, telematics and future technology
  - +Network should be diverse and redundant
  - –Full consolidation model should be implemented
  - +Create shared service environment with 6 regional CPE
  - +Provide local funding mechanism for NG911 GIS
  - –Return pass through percentage to 46% from 60%
  - oCreate new funding structure
  - +Maintain \$200,000 consolidation grant for physical only
  - +Update Legislation

Of the recommendations HSEMD decided not to bring forth in the bill the full consolidation model and returning the pass through percentage back to 46%.

- Leverage NG 911 Network
  - Combine the Wireline and Wireless Networks
    - Bill calls for a study
    - Define costs for development, deployment, operation and maintenance
    - Remove wireline cost from local expense

Getting the legislature to give us the go ahead to take those next steps.

- Shared Service Environment for CPE
  - Included in the study request
  - 6 CPE hosts
  - Usage not mandated, strictly elective for local service board
  - Goal is for functionality to be free to the local service board

Using that new merged network and also having 6 CPE host sites in the 5 LATA boundaries in the state. That's done for a very specific reason. To aggregate all of those wireline connections into that CPE within that LATA boundary and convert it to IP and then it can get trunked anywhere in the state. This is not mandated. Trying to make this an enticing deal so the next time a local PSAP is due for an upgrade of their CPE or a replacement of their CPE our option becomes viable for that community. Again getting the go ahead from the legislature so we can go ahead and get those prices to compare with what the local service board is paying now to what it could be using the purchasing power of the state.

- Funding Issues
  - PSAP pass through remains at 60%
  - Local GIS grants reinstated, the intent would be \$15,000 per PSAP this year and probably go to \$12,000 or \$10,000 for the foreseeable future
  - LMR funding language eliminated
  - Carryover Operating Surplus for FYE 2018, \$7 million
    - Consolidation Grant for physical only
      - ❖ Dollar for dollar match up to \$200,000 per PSAP max.
    - Remainder passed to PSAPs for "receipt and disposition"
  - Goal is to expend 99+% of collected revenue
  - Creates capital reserve to support NG911 Project, \$9 million

When the GIS grants were first rolled out, we wanted to give the local service boards a boost in creating that data and data maintenance. I don't think we got that fully where we wanted it to be. LMR funding is currently in the Rebuild Iowa Infrastructure Fund (RIIF). That was in the Governor's budget and has not been touched thus far. Last year there was a cap of \$4.4 million on carryover grants. Carryover money that was expended. That was done to expend 99% of the revenues for the current fiscal year. To save that money that was in the operating surplus. We called it the old carryover fund versus the new carryover fund. What we are talking about doing in this legislation is in effect the same thing. Putting a cap of \$7 million on the new carryover fund or new revenues that come in during that fiscal year in order to spend 99% of what we take in in the next fiscal year. Where we came up with that \$7 million is last year there were two payments. The \$4.4 million for grants and the \$4.3 million for the LMR which totals

\$8.7 million. The difference is the GIS grant that gets reinstated in the front. You're still getting about the \$8 million but we want to make sure that is segmented out for GIS activities. Last year if nobody touched that \$4.4 million in grants and we did the lump sum payout. Divided equally between 113 PSAPs, it would have been about \$32,000 per PSAP. That's on the back end after all of the quarterly surcharge payments. In effect this comes close to doubling that amount. If nobody takes the consolidation grants, the pass through amount in a lump sum would be around \$60,000. The consolidation grants would be for physical grants only. That would be the physical closure of PSAPs. That's done mostly because if we are looking at statewide virtualization it doesn't make a whole lot of sense for there to be a grant for virtual consolidation. Maybe there can be some usage for some seed money for the physical side of things. It still protects that capital that's in the existing carryover. That's going to be around \$8 or \$9 million and use that funding as the capital that is needed to the virtual consolidation. The startup money for the merging of the networks and purchasing of the CPE and the migrating of the PSAPs onto that environment. So that way we don't have to go back to the legislature and say we have this really good idea but we need money to do it. No, let's protect that money that we do have to do that project.

- General 34A Issues
  - Technical Updates
    - E911 to 911
    - Update definitions for current environment
      - ❖ ESInet
      - ❖ Originating service provider
    - Adds Iowa Geographic Information Council member to 911 Communications Council
  - Bill Procedure
    - HSEMD Departmental Bill
    - Leadership assigns to Committee, then chair assigns to a subcommittee
    - We will provide notification of bill number and scheduled meetings

Mr. Seivert – The \$9 million that is going to be sitting there for capital projects is that going to come out of this year's surcharge? And if it doesn't get spent it just stays there? There's not another \$9 million coming out?

Mr. DeRouche – That \$9 million is what's still there from the last four or five years that built up. At one point it was \$22 million but it was spent it down and is around that \$8 or \$9 million. We basically want to protect or segregate off and just continue to spend everything this year and next year. Basically that 99%. Everything that comes in goes out and protect what is already there.

Mr. Seivert – That \$3.5 million catastrophic is still there?

Mr. DeRouche – Yes, that is still there.

Mr. Seivert – We are going to be sitting on around \$12.5 million in that...what people would maybe consider is a reserve fund. We talk about segregating it off but it always shows up on the bottom line and that's what makes it so attractive to be pick off by the legislators.

Mr. DeRouche – When I do the quarterly report. The unobligated fund takes that into account. The \$3.5 million that's for catastrophic rainy day fund. So when you look at the quarterly report for the 1<sup>st</sup> quarter for FYE 2017 there's approximately \$5.8 million between the catastrophic reserve and grants there to be used.

Mr. DeRouche – Another report that got circulated was the FCC Fee Report. It has changed greatly over the past few years. It used to be strictly to report to Congress states that diverted 911 funds. The report has been expanded covering all encompassing funding issues. Where you are at with upgrades toward Next Gen 911. But at the base of it is states that have diverted funds. In the past, the FCC has let states self-declare the answer to that question. There is always the question have you diverted funds. Yes or No and whatever the state has answered shows up on that report. This is the first year that the FCC has read answers and interpreted the answers themselves to get the answer, have states diverted funds. When it was released before January 1<sup>st</sup> to Congress, Iowa was on the list for diverting funds for other public safety needs. There is another category of states that diverted funds for general fund type purposes. So we are on that kind of medium list. I talked to FCC and National 911 Office about what exactly that meant. The reason we talked to the National 911 Office was because in the past when you

ended up on that list you were not eligible for any federal 911 grants that might be coming. It is expected there is going to be some federal 911 grants available with the expected application period starting around December or January of this coming year. When we spoke to the FCC they stated that they have never issued a second version of the report before but suppose if you want to get us some clarifying information we could take it under consideration or maybe use for future reference. They also said we could use the public comment section to provide additional information. Neither situation seemed like there was going to be a positive response to influence the report for this current year. We talked to the leadership and our department talked to the Governor's Office as well and decided next year when we do this report to provide a much lengthier explanation and justification for the use of the LMR project. We, I talked to the FCC and they acknowledged what we did was legal but under their interpretation and what 911 funds are supposed to be used for they considered what we did a diversion for public safety needs. When we talked to the National 911 Office about future grants. What they stated was this application, when that time comes, we will have to certify that we have not diverted any funds in the previous six months. December/January is when we expect that application. That means June/July timeframe is that six month window that cannot have diverted any funds. I am hopeful this won't have impacted any grant issues with 911. I think with what we are talking about, migrating the networks, this virtual consolidation idea, we have a very strong chance to get those 911 grants that we would be interested in applying for.

Mr. Bryant – The current legislative session, the LMR payment at this point is coming out of the RIF but if that should change before the session is over is this then a valid argument to our legislators that they should not consider this?

Mr. DeRouchey – I think it puts it very close to that six month window of having to certify that we have not diverted funds. If that payment would not come out until August, that's within that six month window.

Mr. Seivert – Does the ineligibility extend to the Interoperability area?

Mr. DeRouchey – Not that I know of. It's strictly 911. Any grants from the National 911 Office.

Mr. Koppert – Is it just the state that would be applying for these 911 grants or could this jeopardize a local application?

Ms. Brear – Just state.

Mr. DeRouchey – We now have twenty PSAPs that are capable of receiving Text to 911 and there are several scheduled in the next couple of weeks. We are averaging between one to three turn ups each week. We have all of the contracts signed and we are still hoping to hit that end of June deadline for the entire state.

Mr. Paoli – In 2016 we flew 46 eastern Iowa counties. We have leaf off imagery down to a foot resolution. That has been available online in a web service format since December. We have a lot of people both in 911 and other government agencies using that imagery. We now have county mosaics that can be shipped to a county and loaded on whatever system you have and that can be one of the local base maps locally. We've had about a half dozen requests. Some are ok with using the web services that you can link to and we have had another half dozen requests to send more data out. It is being used as a back drop to look at boundaries. We will start flying the rest of the state in March 2017. This is again leaf off imagery and hopefully that will be available this fall. We have had a lot of activity. Things slowed down because there wasn't the GIS grant this year. We still had a lot of folks actively joining the 911 portal that GEOComm hosts. We only have a few PSAPs that aren't signed up now. GeoComm is working right now on analyzing the data. We see people actively looking to correct errors and work on the maintenance piece which is essential for Next Gen 911 and accurate data. We have a yearlong plan in 2017 to encourage people to submit their data. We have added GIS contacts into the PSAP form. We are trying to make this more of a community where GIS supports the PSAP manager and the data piece. So if the PSAP manager wants to see the data in both their county and surrounding counties, you can download that from the portal now.

Mr. DeRouchey – The Change Management form and PSAP Contacts form can both be filled out on line now. Both are Google Forms. Once the form(s) is submitted it generates an email to us. We will probably be migrating other forms into this format.

## **Reports of Officers, Boards and Standing Committees**

Technical Advisory – open comments of interest from our technical/telecommunication partners

Mr. Koppert – The TV station in Omaha KMTV Channel 3 aired a report about 911 location and that Douglas County had some serious issues with that. The story was around a company call LAASER 911. They have some type of app that can be on your phone that will push the correct location data with the 911 call. Without that app running the locations could be either the tower or somewhere in the general vicinity. When they turn that app on, reportedly it is fairly accurate. They mentioned all of these other places can find us but 911 can't. There are some apps that are out there that may help in locating people. May be we should have some people do some investigation on these and see if it's something we would suggest to people putting on their phones until cellular providers provide that data more quickly and accurately than they are able to do now.

Mr. Kaus – The local apps for 911 do not work. They work for point to point but to work through the providers switch. It doesn't work so it may or may not get to the right PSAP.

Mr. Koppert – The news report said the location from this app was delivered with the call to the right PSAP. It's not coming through the carrier's data and I'm not sure exactly how it works but they got the correct data with the call.

Mr. Kaus – If it was in Omaha proper, then there was probably only one PSAP that is serving the entire area for Omaha. If they had gotten out in the rural area it probably would have failed.

Mr. Koppert – It's out there and I think we still need to do some investigation on it. It's something we are going to have to deal with one way or the other.

Mr. DeRouchev – There's a lot of discussion right now about apps. The FCC just had a public comment period on 911 app development as well. Their concern is there is no regulation at all. They can claim whatever they want to. They don't have to test with anyone and they can get it into an app store. There are various vendors out there. Some are working with PSAPs to make sure it is tested and working right. Others are not.

Mr. Gross – The LAASER thing is not an app. It is functionality that will be embedded in the handset. Similar to Rapid SOS. Rapid SOS did several press releases on their ability to use a technology that is currently in android phones. If you look at GOOGLE AML (Advanced Mobile Location). That is the technology that will probably be used by LAASER as well as Rapid SOS. It's not an app on the phone. It's functionality in the handset operating system that may be similar to Smart911 where the call is routed by the legacy network just like it's routed today. So that's how it gets to the PSAP. The PSAP then queries a Cloud database that pulls the Advanced Mobile Location data. The good location data that Facebook, Pizza Hut, everybody uses. That is kind of the intent with these things. The two that have popped up that will utilize this technology that is in android today and I assume will be coming to iPhone and other handsets in the future. That is the technology they will use and provide to the PSAPs. It's kind of over the top but it's not an app. I can provide you more information on the Rapid SOS side and how that works but the LAASER is pretty much the same kind of thing.

Mr. Birch – The location is actually a challenge for us in the 911 industry and in our Inform 911 product we've actually developed a solution to that. It is built into the software where if need to know the exact location we can send a link to that phone and they can click on it and we get the exact return location sent back to us that backfills into our 911 and CAD system.

Interoperability Governance Board – Iowa Statewide Interoperable Communications System Board (ISICSB) – Craig Allen

Mr. Allen – In December we sent out a letter to all the POCs with the information that the Interoperability system was coming and if they had any questions to reach out to me. We would like to see the avoidance of having to program any radios twice. Doing it right the first time and therefore a cost savings. That prompted a lot of questions. Bob vonWolffradt, our CIO and myself will be hosting a summit on March 13<sup>th</sup> in this room. Block 1 will be what ISICS is and is not. The primary audience is the user community and secondly is our consultants. We want everyone to understand what it will and will not do. There will be three one hour blocks. Block 2 will be covering the MOU and application. Block 3 will focus on the ISSI switch. When the bid was let there was one connection. There are multiple counties around Iowa that have indicated they would like to connect to the network through an ISSI switch. We will discuss the technology of connecting FDMA connecting to a TDMA network. There will be several industry experts

available during this discussion. We also expect to have discussions about encryption. This is an RSVP summit.

Last month the board approved the application for Carroll County. There was a working group established to establish the policies for the system and how we utilize it. Complete understanding of how to use. Tracey and Terry have been working on that.

The User Group has established a subcommittee to help counties through the application process. To make sure the county understands what they are getting into and we understand where they are. In designing a system we don't want to overload the system. If we size it more appropriately now, there may be less of a cost in the future to make adjustments for increased use.

There are two vacancies on the board that have been there for a while – Sheriff 's Association and Emergency Management. Those appointments come out of the Governor's Office. We are patiently waiting to hear who those appointments will be.

I will be retiring effective this April. That is when my Federal Engineering contract is up but I have assured the board that I will stay on in whatever capacity necessary for as long as they need me for a smooth transition.

Chair Ray – I received the ISICIS Board newsletter last night. For any of you that are interested you can sign up on the ISICIS Board website to get that.

#### Legislative Issues

Mr. Seivert – After last year's session the APCO/NENA leadership met with Senator Danielson and discussed several issues. One was to move the dispatchers into Protective Class for IPERS. He was very supportive of that. I believe SF193 will do that. Your support for that on behalf of the telecommunicators will be welcomed.

A Legislative Day at the Capitol has been set for Wednesday, February 22<sup>nd</sup> from 1:30 – 3:30. Anyone that has interest in 911 is encouraged to attend that meeting. This will be the first time that 911 has had this sort of thing at the Capitol. It is extremely important that we have a good showing. We want to make sure the correct message is there. Information will be sent out of where to gather, topics that we are going to discuss, etc.

There are many legislative breakfasts being scheduled in your local area with your legislators. You will get more personal attention from your legislators and the community at those types of events.

Blake mentioned the Agency bill and we are all anxiously awaiting that. As things are submitted to the Legislative Bureau what comes out isn't exactly what went in.

Mr. Bryant – Craig good luck on your Governor's appointments. The Fire Service and Emergency Response Council that I sit on we have a couple of vacancies and the word we got was they are not going to move on anything until June. There may be some irony in the Fireworks Bill that a firefighter is pushing, Senator Danielson. But it's my understanding, there is a difference of opinion on support or nonsupport. I think all of the public safety agencies are not supporting the fireworks bill but it came to my attention that APCO/NENA is supporting that legislation.

Mrs. Hall – I have not spoken to our leadership on that so I do not want to speak out of turn on that.

Mr. Bryant – I would encourage you to check with your respective groups and check in with the lobbyist that you have. It seems to be a mixed message on this. The Firefighter Day on the Hill is Thursday, February 23<sup>rd</sup> for breakfast. If anyone wants to come to that, please do.

#### Items for Discussion

None

#### Unfinished Business

##### Review Draft Policy on Training, Travel and Public Education Funds

Mr. DeRouchey – Last month there was a request from APCO/NENA to use some of the \$100,000 allocation. We did approve that but before we start to have a parade of folks asking for money, I wanted

to put some policy behind what we were approving. I put together is draft policy that spells out what the exact wording is in the Code. It provides some guidance on the priority of that spending. 1) Council Travel, 2) Public Education and 3) Training. There is also criteria for training. What I would not want is for mandatory basic training, mandatory recurring training but this should be for over the top kind of training. Training that benefits multiple PSAPs, multiple telecommunicators, multiple people, and multiple jurisdictions. I think that's the best use of this statewide funding versus helping send telecommunicators to their basic course. I would like to see a budget. I put in an amount of 33%. Some of that could be higher or lower that comes up during the year. I fully understand when we do budgets and training courses come up kind of spur of the moment I think some of that funding should be saved for that so not all of the public education campaign right off the top. This is certainly open for discussion. My interpretation is it is ours and the Council's to figure out how to best use. It's a strong question to the council to give the money. We like this pot of funding as well but we want to make sure we start spending it.

Mr. Dehnert – Under the training criteria the first sentence – must consist of multiple PSAP supervisors. Is this intended....

Mr. DeRouchey – This is a question that I had. When I read the Code section it says training for the personnel responsible for the operation. This was the discussion that I had. I didn't know if that meant the actual telecommunicator or the person in charge of the operation of the PSAP. In talking with a few folks, the interpretation was that it does drill down to applicable for the telecommunicator as well. That word there, supervisor, was a holdover from an earlier draft I can certainly cross that off.

Mr. Allen – Just wanted to remind the Council the ISICS Board has a training committee and they look at Federal Training Assistance (TA) grants and in that TA grant is some of that what Blake is talking about. It's not the basic but you can bring in some very professional presentation. Blake has been involved with the training committee. We can go through the book as we make this year's request and focus on that. Carol Lund-Smith is on that committee. We did look at NG911 last year and it didn't quite unfold. It was maybe a little premature. What we can do is have the Feds pay for bringing in the training if you would allow the travel to be covered by your funds. It might make sense for getting a bigger bang for the buck.

Mr. Koppert – We've talked in the past about a statewide website and I had taken the lead in that. I think that is something that needs to be put out there and worked on diligently. With my current situation I would like to step down from that committee. I will assist in whatever capacity I can but I think we need somebody from this Council to take that up and make that a priority. While I think the training is an excellent idea, I think the legislators intent of public outreach was to get something out there they could see, the public can see, that the citizens of Iowa can see so they can see that this money is being spent in a way that they had intended primarily. I think that needs to move forward very quickly.

Mr. DeRouchey – The training was the immediate topic. I thought we needed to put some thought behind it. Public Education is a little bit more self-explanatory but probably deserves a paragraph in there as well about what we would consider as far as public education.

Chair Ray – I will have discussion with Blake and see about having someone from the Council work along with the OCI Office and see what we have to do to get this moving forward.

Mr. DeRouchey – This is where I am looking for more feedback. I will make some changes and will come back next month.

### **Travel Requests**

Chair Ray – Vice Chair Seivert has put in a travel request to attend the NENA Conference in San Antonio on June 3-8, 2017. Motion by Rob Koppert, seconded by Dave Kaus to approve the travel request for Bob Seivert. All ayes except Bob Seivert abstained. Motion passed.

### **Business from the Floor / 911 Issues at the PSAPs**

Mr. Bryant – I have had a problem with some emails in the past from the state with opening attachments. That went away. Recently through DPS, Fire Service and Emergency Response Council the problem redeveloped. I found a solution. If you get an email with an attachment that is winmail.dat. Basically you can't open them. With the help of Apple I was able to download a free app TNEF'S enough. Using that option it opens the email I can't otherwise open and I know there are other people having the same problem. This is a possible solution.

Mr. Seivert – Does the switch for the wireless, does it show the number of phase 1 and phase 2 calls that comes through it on a monthly basis?

Mr. Seivert – We track it and over the last year I have seen a dramatic decline in the number of phase 2 calls that we receive in our county. Is this something that is going on statewide and nationwide or is it an issue I need to look into internally?

Mrs. Hall – Our dispatchers are good about rebidding but I will check into our records regarding the initial call.

Mr. Hundertmark – What I have noticed the PSAPs that have complained about it but I notice the dispatchers are not rebidding. They take the first call and expect it to be there but once they rebid it usually goes to Phase 2. The setup time is a lot faster for voice than the other information. I think if the dispatcher rebids at least once it will get Phase 2.

Mr. Koppert – I want to let you know I appreciate the support and the card that I received. It was a tremendous boost and I just wanted to say thank you very much.

**Announcements**

The next meeting will be on Thursday, March 9, 2017 at 9:00 a.m. in the West Des Moines City Hall.

There being no further business Chair Ray adjourned the meeting at 10:17 a.m.

Respectfully submitted,

Sally Hall, Secretary